



# McNABB PARK RESERVATION FORM

GROUP / ORGANIZATION \_\_\_\_\_  
\_\_\_\_\_

Non-Profit \_\_\_\_\_  
(provide copy of 501C-3)  
For-Profit \_\_\_\_\_  
Other \_\_\_\_\_

FILING DATE: \_\_\_\_\_

**CONTACT INFO:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**EVENT INFO: Name of Event:** \_\_\_\_\_

DATE: \_\_\_\_\_

RENTAL HOURS: \_\_\_\_\_

AREA(S) REQUESTED: \_\_\_\_\_  
\_\_\_\_\_

**SPECIAL REQUESTS (City Services):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pavilions:    \_\_\_ 1    \_\_\_ 2    \_\_\_ 3    \_\_\_ All

**FEE AMOUNT:**

\$ \_\_\_\_\_

**Date Paid:** \_\_\_\_\_

**Method:** \_\_\_\_\_

**RESPONSIBLE PARTY FOR RESERVATION:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Printed Name / Title

**DISCLAIMER:** All parties are required to dispose of garbage properly, and leave the premises in the same condition as found. The responsible party agrees to reimburse the city for damages, repairs, or maintenance required due to this event. The City of Ithaca is not responsible for lost, stolen, or damaged property. In case of emergency, please call 911 or Central Dispatch at 989-875-7505.

**CITY OF ITHACA:**

\_\_\_ Approved    \_\_\_ Denied

\_\_\_ Forward to Committee

**COUNCIL ACTION:**

\_\_\_ Approved    \_\_\_ Denied    \_\_\_ N/A

Reason for denial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Liability Insurance:** Attached with City named as additional insured if required.

\_\_\_ Required (attached)

\_\_\_ Not required

**COMMITTEE RECOMMEDATION:**

\_\_\_ Approved    \_\_\_ Denied    \_\_\_ N/A

**PLEASE TAKE THIS FORM WITH YOU AT THE TIME OF YOUR EVENT**

**FEES:** **Harness Race Track** - \$150 resident (\$200 non-resident) 4 hour max time frame between 10 am & dusk. (This allows for use of the track by tenants leasing horse stalls)  
**Soccer Fields** - \$20 each (\$30 non-resident) - 4 hour max time frame between 9am & dusk.  
**Picnic Pavilions** - \$15 each, 4 hour max time frame between 9am & dusk  
**Exhibit Arena & Open Barns** - \$50 per day, (\$60 non-resident)  
**Jail House Trail** - \$50 per day, (\$60 non-resident)  
**Exhibit Barn Area (no access to barns)** - \$30 per day (\$40 non-resident)  
**Horse Boarding** - \$60 per horse (\$75 non-resident) per month

\*NR = Non-resident